

September 4, 2012

Dear Parents,

Welcome back to another school year. I hope everyone has had a fun and relaxing summer with memories to hold onto for years to come. I would like to introduce myself as your child's homeroom/Science teacher. I am looking forward to working with the students. Please welcome Hailey Jacobson and Paul Teifer to our class of 17 students this year. St. Charles is a wonderful school, and I enjoy working here. I'm sure this year will be a positive and fun year for everyone involved.

I want each of you to feel comfortable speaking to me with your concerns or any questions you may have. I would be happy to set aside a time when we can talk without any distractions. I feel that a healthy classroom is one where all parties are involved in the learning process (includes students, parents, and teachers). Please feel free to email me at stcharles6@catholicweb.com if you have any questions or concerns. I will reply as soon as possible. Also I am requesting your email address. I will contact you if I have any questions or concerns about your child. This is an excellent form of communication between home and school.

All teachers now have a classroom wiki. Please visit our classroom wiki at <http://mrsodonnellwiki.wikispaces.com> often as homework, due dates, and other important information are listed. It's an easy way to keep track of what is going on in our classroom.

Again this year, all students have assignment notebooks. Students will write down their assignments each day. I will check the notebook every day to check for a parent signature. I will also use the notebook for behavioral issues and stamp the notebook at the end of the day when assignments have been written down. Also please be sure to visit PowerSchool, our online grading system, weekly to check on your child's progress.

I have high goals for your child. It may seem overwhelming at first, but I feel that each and every one of them will adjust to the routine in a short time period. They are all capable of doing great work.

We have a building-wide discipline policy that will be used by all your child's teachers. Students receive one "check" warning per day, after the first warning checkmark, detention will be assigned. If a detention is assigned, a slip will be sent home for the parent to sign. The first three detentions will be denial of lunch/recess; the 4th through 6th detention will be served after school. After the 6th detention, the principal, teachers, and parents will meet. To help us enforce this discipline policy, please discuss the rules and consequences listed below with your child and sign at the bottom to indicate you have done so.

I look forward to working with your child this year.

Mrs. O'Donnell

Rules

1. Follow directions.
2. Listen carefully.
3. Work quietly. Do not disturb others who are working.
4. Respect others. Be kind with your words and actions.
5. Respect school and personal property.
6. Work and play safely.

I have a link to the student handbook on my wiki on the left hand side.

Consequences:

1st Check mark = Will be indicated in the assignment notebook and will be a warning.

2nd Check mark = Will be indicated in the assignment notebook and a detention slip will be sent home that needs to be signed by the parent and returned to school the next day.

**Each teacher will enforce and impose these consequences.

Positives:

Students will be awarded for good behavior in various ways throughout the school year. Privilege passes and Gotha passes can be earned by the students. These will be discussed with the students.

Please sign and return to Mrs. O'Donnell

Student Signature _____ Parent Signature _____

Email address _____